API Project Manager

Dallas, Texas

About GDS Link

GDS Link is a fast-growing organization in the fintech industry. GDS Link's mission is to facilitate responsible consumer and business lending practices to meet the financial needs of people and organizations. GDS Link is a global leader in credit risk management, providing tailored software solutions, analytical and consulting services. Our customer-centric risk management and process automation platforms are designed for the modern lender in their pursuit to capitalize on the entire credit lifecycle. By providing a personal, consultative approach and leveraging our own industry-leading knowledge and expertise, GDS Link's solutions and services deliver exceptional value and proven results to thousands of clients around the world.

About the Position

The GDS Link Delivery Team is hiring an **API Project Manager** to lead and manage day-to-day projects for our latest Delivery Architecture team initiative. This requires unequivocal attention to detail and organization to completely fulfill the acceptance criteria of our API requirements. This includes, but is not limited, to creating reoccurring technical meetings internally and externally with developers and business contacts, updating and validating vital documentation, and staying ahead of business-as-usual processes to maintain a fast-paced and continuously improving tempo. Experience or background with web services is preferred.

Overview

- Project planning and management for established initiatives
- Ensure that projects and goals are completed to specification, within an established time frame and budget

Responsibilities and Duties

- Establish and implement processes and strategies for all technical personnel
- Analyze, plan, and develop requirements and standards in reference to scheduled projects
- Assign and oversee the daily tasks of technical personnel while ensuring all subordinates are actively working toward established milestones
- Hold regular technical team meetings to determine progress and address any questions or challenges regarding projects
- Determine and define clear deliverables, roles and responsibilities for staff members required for specific projects or initiatives
- Research and evaluate hardware and software technology options and weigh the cost/benefit analysis when making large purchases on behalf of the company
- Update and maintain all production technologies ensuring proper maintenance and installation
- Lead by example and support team members with deliverables as needed

The GDS Link team and partners are spread throughout all global regions. Ability to work across different time zones and accommodate schedules is required. GDS Link uses a variety of public and private applications which requires employees to be flexible and resourceful. Keep in mind, this role will be learning continuously to understand current processes and standards. Being self-sufficient is a key for success in this role, as work will be completed with 50+ clients to keep up to date on the client's latest products, identifying ways to integrate them seamlessly into the GDS Link systems. On a

normal day, this role is expected to present and drive meetings with the latest reports generated via an internal tool (Mavenlink) or an in-house created workbook. Due to the fast-paced nature of our business, tracking is vital to continuous improvement. Working with Sales Partners is also necessary to keep both the Delivery group and Sales in-sync across client work.

Job Requirements

- Demonstrated understanding of Project Management processes, strategies and methods using SDLC
- Excellent time management and organizational skills and experience establishing guidelines in these areas for team members
- Strong sense of personal accountability regarding decision-making and supervising department teams
- Experience working in a high-level collaborative environment and promoting a teamwork mentality
- Managerial experience applying analytical thinking and problem-solving skills
- Ability to predict challenges and seek to proactively head-off obstacles
- 5+ years of large-scale project and program management experience in IT infrastructure and/or system development organization
- 10+ years of experience following software development life cycle management processes
- Ability to apply the appropriate levels of project/program management practice in working with agile and non-agile teams to establish plan, remediate risks, and achieve the goals
- Ability to interact effectively across a broad scope of development and operation teams with different priorities
- Ability to thrive in a fast-paced environment with a global team

Preferred Technical and Professional Expertise

- Bachelor's Degree in Computer Science/Engineering, Information Systems, MIS, Math, or any IT related course
- Project and/or program management certificate
- IT development and/or operation experience
- Advanced knowledge of Confluence, Microsoft Suite, and other development and project management tools

Benefits

- Medical, dental, and vision insurance (no waiting period)
- Basic life insurance and AD&D insurance provided at no cost
- Supplemental life, AD&D, short- and long-term disability, critical illness insurance, and accident insurance available
- 401(k) plan with Company match (immediate vesting)
- Paid time off, maternity and paternity leave, and 9 Company-paid holidays
- Optional Health Savings Account with Company seed
- Yearly bonus program